# WELCOME TO LOCKBOURNE



**Resident Information Packet** 



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# **Welcome from the Mayor**

Welcome to Lockbourne! Our home, our community, our story!

We are glad that you have chosen Lockbourne as your home. You will quickly find that Lockbourne is a tight-knit community. It is a place where residents still sit on their porches, know their neighbors and watch out for each other.

We want to help make your move to Lockbourne an easy one. Inside this packet, you will find information to help you relocate to the Village of Lockbourne.

The staff and council work hard to be accessible and responsive to our residents. If you have any questions or concerns, please feel free to contact me at (614) 491-3161 or at <u>christie.ward@lockbourneohio.us</u>. You can also contact members of Village Council via the contact links provided at <u>http://www.lockbourneohio.us/about/contact-us</u>.

To stay connected to what is going on in town, sign up for the Lockbourne Village View Newsletter at <u>rachel.crumley@lockbourneohio.us</u>, to receive our newsletter via email. It is our goal to go paperless by the end of the year. Also, follow us on Facebook at <u>www.facebook.com/Lockbourne</u> to get the most current information.

Again, welcome to Lockbourne. See you around town!

Christie Ward Mayor







# Welcome from the Safety Committee



On behalf of the Village of Lockbourne Safety Committee, I would like to welcome you to town. The Safety Committee is dedicated to keeping our community safe for you and your family.

We work closely with the Franklin County Sheriff's Office, who provides patrol for the Village. If you have a problem, concern or would like to report a **non**-

*emergency* situation, please contact the Sheriff's Office at **(614) 525-3333**. We encourage you and your family to enter the police non-emergency number into your cell phone.

Your safety is our first priority. . . . please help us by being alert, security conscious and involved. Below are some helpful tips to keep in mind to ensure everyone's safety.

- ATVs, motorized bikes and 4 wheelers are NOT permitted on the streets or in any of the Village parks.
- Coyotes have been seen in the area and occasionally in the Village, so watch your pets if they are out at night.
- We have received several complaints of speeding throughout the Village. The Safety Committee is working with the Sheriff's Office, as well as working on a street plan, to help reduce speed. When driving through town, please drive the speed limit, which is **25 mph**.

The Safety Committee meets the fourth Monday of the month at 6:30 pm at the Municipal Building, 85 Commerce Street, Lockbourne, OH 43137. If you are interested in joining the Safety Committee, please contact the Village office at (614) 491-3161.

### **Sheriff's Office**

The Village is patrolled by the Franklin County Sheriff. For any emergency calls, please dial 911. For non-emergency calls, please dial (614) 525-3333. Follow the Franklin County Sheriff on Facebook at <u>www.facebook.com/OHFCSO</u>.

#### **Fire Department**

Hamilton Township provides services for fire and EMT. Fire stations are located at 6410 Lockbourne Road and 1460 Obetz Road, Columbus OH 43207. For any emergency calls, please dial 911. For non-emergency calls, please dial (614) 491-1030 for the station located on Obetz Road and (614) 491-1050 for the station located on Lockbourne Road.

# **Contact Information**

#### The Village of Lockbourne

85 Commerce Street Lockbourne, Ohio 43137	
Phone:	(614) 491-3161
Fax:	(614) 491-8070
Emergency Phone Numbers	
Emergency:	911
Franklin County Sheriff:	(614) 525-3333
Hamilton Township Fire Department	(614) 491-1050
Poison Control	(800) 222-1222
Important Phone Numbers	
Animal Control	(614) 525-3400
AT&T	(800) 784-0574
Capital Area Humane Society	(614) 777-7387
Franklin County Public Health	(614) 525-3160
Franklin County Sanitary Engineers	(614) 525-3940
South Central Power	(800) 282-5064
Local Waste	(614) 409-9375

#### **Important Note Regarding 911:**

Emergencies are situations that require immediate response by police, fire, or medical personnel to preserve life or property. Intentional misuse of the 911 system is violation of law and may delay response to someone else in need of emergency assistance.



# **Elected Officials & Public Meetings**

<u>Mayor</u>

Christie Ward

#### President Pro Tempore

Susan French

#### **Members of Village Council**

Bobbi Crouse Tony Grandstaff Mary Petty James Tiller Brittany Trout

#### Lockbourne Village Meetings

All Village Meetings are held at the Municipal Building, 85 Commerce Street

Village Council Meetings: 2<sup>nd</sup> Monday @ 7:00 pm

Committee Meetings: Economic Development Committee: 2<sup>nd</sup> Monday @ 6:00 pm Finance Committee: 2<sup>nd</sup> Monday @ 6:30 pm Planning Commission: 1<sup>st</sup> Thursday @ 6:30 pm Safety Committee: 4<sup>th</sup> Monday @ 6:30 pm Utilities Committee: 4<sup>th</sup> Monday @ 6:30 pm





# **Village Communications**

## **Village Website**

#### http://www.lockbourneohio.us/

The Village Website provides residents with updates on important community events and announcements. Our website will soon get a new look, where you will be able to download permits and forms and view ordinances, meeting agendas, meeting minutes, etc.

# Village Newsletter

The Village View is a monthly newsletter delivered to each home. Extra copies can be found in the post office. The newsletter focuses on news and events coming up in the next month. Sign up to receive the newsletter via email by contacting the office at <u>rachel.crumley@lockbourneohio.us</u>. We plan to go paperless by the end of the year. If you do not have an email address, we will continue to deliver a newsletter to your door.



# **Social Media**

#### Friend us on Facebook!

Get current news and information about the Village on our Facebook page. <u>https://www.facebook.com/Lockbourne/</u>.



### **Newspapers**

General circulation papers that are delivered in Lockbourne.







# **Village Services**

### Trash Collection & Recycling Program

Trash, curbside recycling and curbside yard waste collection services are provided by Local Waste and is paid for by the Village. Please contact the municipal building to get on the trash pickup list. **Council has agreed to continue to pay the residents' trash through the end of 2018.** 

Trash collection and curbside recycling will be picked up each **Thursday**, except when a National Holiday falls on Monday, Tuesday, Wednesday, or Thursday. Then pick up will be on Friday.

Each household is provided one trash bin and one recycling bin at no cost. If any resident wants an additional trash container, contact Local Waste at (614) 409-9375. There will be a \$36.00 annual fee that the resident will be required to pay. The Village will NOT pay for additional trash containers.

Refuse containers must be returned to the building line of each residence within twenty four (24) hours after trash collection. (*Ordinance 13-75*)

#### Do **<u>NOT</u>** bundle or place recycling materials in plastic bags, place loosely in bins.



#### Yard Waste Pickup

Yard waste will be picked up with the trash collection. Tree limbs and shrubbery must be cut and bundled with biodegradable twine or string. Grass, leaves and plant materials should be placed in biodegradable paper or other paper bags.

#### **Hazardous Household Materials**

For disposal of paint, and other hazardous household materials not listed above, please contact SWACO at (614) 871-5100 for a schedule of drop-off locations. SWACO will not accept: appliances, tires, trash, propane tanks (over 20 lbs.) asbestos, needles, medical waste, used oil, car batteries, household cleaners and latex paint. Latex paint, when dried, is not considered hazardous and can be disposed in your bagged and tied trash. If the latex paint has not dried, stabilize it with cat litter or sawdust before disposing of in the trash. Visit <u>www.swaco.org</u> for more information.

If there are any issues with trash and recycling collection, call the Village office at (614) 491-3161.

#### **Street Sweeping**

Weather permitting, street sweeping is tentatively scheduled for early Spring and late Fall. The exact dates will be posted on the Lockbourne Facebook page and on our website. No parking signs will also be posted. Your compliance with no street parking on the day(s) for street sweeping is critical to enable the Village to remove debris from the gutters and streets, which, if allowed to accumulate, contributes to localized flooding. Only streets with curbs will be cleaned.

#### Water & Sewer

Water and sewer services are provided by the City of Columbus. Water and sewer maintenance and billing are provided by Franklin County. Bills are sent to residents on a quarterly basis; however, you may elect to pay on a monthly basis.

Please contact the Franklin County Sanitary Engineers at (614) 525-3940 with any questions.





#### **Utility Services** Electric South Central Power (740) 653-4422 Heating Options (Propane) AmeriGas (800) 722-5757 **Buckeye Propane** (740) 477-9561 Englefield Oil (740) 928-8215 Heating Options (Fuel Oil) Co-Alliance (800) 525-0272 Englefield Oil (740) 928-8215 Marble Cliff Oil Co (614) 488-3434 **Cable Options** Spectrum (855) 243-8892 Dish (877) 567-1917 DIRECTV (888) 795-9488 **High Speed Internet Options** Spectrum (855) 243-8892 AT&T (866) 861-6075





Memorial Day Honoree Donald Hafey

# **Lockbourne School District**

Children who live in Lockbourne attend Hamilton Local Schools, recognized as one of the best districts in the nation. (U.S. News and World Report)

### **District Administrative Offices**

Mark Tyler, Superintendent 775 Rathmell Road, Columbus, Ohio 43207 (614) 491-8044

#### **High School**

Robert Lanthorn, Principal 1105 Rathmell Road, Columbus, Ohio 43207 (614) 491-8044

#### Middle School

Jeff Endres, Principal 755 Rathmell Road, Columbus, Ohio 43207 (614) 491-8044

Intermediate School Kelly Buxton, Principal 765 Rathmell Road, Columbus, Ohio 43207 (614) 491-8044

### **Elementary School**

Josh H. Conley, Ed. D., Principal 745 Rathmell Road, Columbus, Ohio 43207 (614) 491-8044

#### Preschool

Jan Strahm, Coordinator 775 Rathmell Road, Columbus, Ohio 43207 (614) 491-8044

School Website:www.hamilton-local.k12.oh.us/School Facebook:https://www.facebook.com/HamiltonRangers/School Twitter:https://twitter.com/HamiltonLocalSD











VILLAGE OF LOCKBOURNE RESIDENT INFORMATION PACKET

2018 EDITION

# **Code Enforcement**

The Village of Lockbourne Property Maintenance Code and Zoning Code establishes a minimum standard that structures and exterior property must meet. Property maintenance in the Village of Lockbourne is an integral part in maintaining a well-kept community. Maintaining one's property adds value and character to the community where we live.

The Property Maintenance Code and the Zoning Code are documents that are used to maintain and enforce the character of properties within the Village. If a property owner is in violation of the Property Maintenance Code, a warning letter will be sent to the property owner explaining the violation, along with a grace period to allow the owner to resolve the violation. If necessary, a citation will follow.

#### **Address Posting**

All residents must display on their residence, house numbers on the front, not less than 3 inches or more than 10 inches, so that they are visible from the street. (Ord. 9-90)

#### **Exterior Property**

Such violations include, but are not limited to:

- Grass over 7" is prohibited
- Overgrown tree limbs and bushes over the streets, alleys, and sidewalks rights of way
- Broken or dilapidated fences, walls, or other structures
- Deteriorated structures, roofs, windows, etc
- Broken, uneven, or improperly maintained walks or driveways
- Motor vehicles, trailers, boats, and/or other motorized vehicles parked in grass
- Storage of building materials or materials such as earth, sand, or dirt not intended for current use on the property
- Improperly disposed of materials, junk and clutter, unkempt garbage, trash, litter, and yard waste
- Unregistered, inoperative or disassembled vehicles on street or your property

#### Weeds

Noxious weeds are prohibited, such as (but not limited to) thistle, ragweed, poison ivy, poison oak, poison sumac, and burdock.

For any questions pertaining to code enforcement, please contact Code Enforcement Officer Darrell Birt at (614) 491-3161 or darrell.birt@lockbourneohio.us.

#### **Zoning and Fence Permits**

If you are making upgrades or changes to your home and property, you must apply for a residential zoning permit. Only one (1) accessory structure is permitted on each property in addition to a garage. Zoning permits are required for additions, decks, porches, enclosures, garages, or any new structures.

Process for Residential Zoning Permit

- 1. Obtain permit application (Applications are available in the Village office, there is a \$20.00 application fee)
- 2. Complete all phases of application (must be submitted within 48 hours of Planning Commission Meeting)
- 3. Present to Planning Commission Meeting (1st Thursday of month @ 6:30 pm at Lockbourne Municipal Building, 85 Commerce Street, Lockbourne)
- If approved, obtain building permit from Franklin County Building Department (150 South Front Street, FSL Suite 10, Columbus, Ohio 43215, Tel: 614-525-3095 Fax: 614-525-7155) <u>https://development.franklincountyohio.gov/building-permits</u>

# You must apply for a Residential Zoning Permit and obtain approval by the Planning Commission before applying for a Building Permit with Franklin County.

<u>Fence Permits</u> must be obtained for any installation of fences, including invisible fences. Fences are NOT permitted in the front yard. Fences may be erected in side or rear yards, up to a maximum height of six (6) feet. Applications for Fence Permits are available in the Village office, there is \$20.00 application fee.





# **Income Tax**

The Village of Lockbourne is a member of the Regional Income Tax Agency (RITA). RITA administers and collects the Village's income tax.

#### **Income Tax**

The Village of Lockbourne Income tax is 1.0% of earned income. For residents working in other municipalities, the Village does not offer a credit towards local income tax paid elsewhere.

#### **Income Tax Forms**

To file and pay your annual Lockbourne income tax, go to the RITA website at <u>www.ritaohio.com</u>.

#### **RITA Contact Information**

For questions pertaining to local income tax, please contact RITA using the contact information below.

RITA Phone Number: (800) 860-7482 RITA Website: www.ritaohio.com



# **Parks and Recreation**

### **Locke Meadow Park**



Our largest park to date, Locke Meadow Park has spacious grounds, a basketball court, playground equipment and a shelter house. Locke Meadow Park is a great place for community events and family gatherings.

You may reserve the shelter house in the park for a special event. Fees are \$25.00, along with a \$25.00 refundable deposit. Contact the municipal building to complete a *Shelter House Rental Application*.

### **Boot Jack Square**

Located at the town center, Boot Jack Square is where we have the majority of our community activities. Playground equipment is there for children to enjoy.



### Magnolia Trail



Coming Soon: Lockbourne's Magnolia Trail – walking trail around Locke Meadow Park and along the canal path, extending out to cover almost three miles of trails.

### **Veterans Park**

The Veterans Park is where we host our annual Memorial Day Parade and Celebration. Residents are encouraged to attend, as well as purchase a commemorative brick or flag to honor someone in their life.



# 2018 Community Calendar



2018 EDITION

# **2018 Special Events**

#### **Easter Egg Hunt**

Children are encouraged to join us in the park to hunt some eggs! Make sure you bring a basket or container to use while gathering eggs.

	8 8 88	
Location:	Locke Meadow Park	
Date:	March 31	
Time:	1:30 pm	
Ages:	0 – 12	
Sponsored by the Lockbourne Heritage Society		

#### **Community Clean-Up Day**

The village has scheduled a spring clean-up for May 17-19. Dumpsters will be placed around town, so all residents can discard bulk items as well.

Location: Landis, Mechanics and Commerce Streets Date: May 17 - 19

#### **Memorial Day Parade**

Honor the men and women who died while serving in the U.S. military. This year's celebration will focus on the 75<sup>th</sup> Anniversary of Lockbourne Air Force Base. If you are interested in participating in the parade, please call (614) 491-3161. Local veterans are asked to join us.

Location: Veterans Park 154 Commerce Street Date: May 28 Time: 12:00 noon

#### **Scavenger Hunt**

Join us for a family scavenger hunt benefitting the Memorial Day Parade. Start at Boot Jack Square to receive your clues leading you from one location to another. Cost is \$10.00 per family.

> Location: Boot Jack Square 85 Commerce Street Date: June 8 Time: 7:00 pm

#### **Community Block Party**

Come out to meet your neighbors and make new friends for a night of fun for the whole family. Bring a dish or food to share.

	85 Commerce Street
Date:	August 11
Time:	4:00 pm
Ages:	All

#### **Community Yard Sale**

Clean out your house and garage and turn your unwanted "junk" into cash by participating in the Community Yard Sale! There is a \$10 fee to cover advertising costs.

Location: Village-wide Date: September 6 – 8 Time: 8:00 am – 3:00 pm

#### **Boo at the Boot**

Another community party, Halloween Themed! Games, snacks, and prizes for best costume! Fun for all ages.

Location: Boot Jack Square 85 Commerce Street Date: October 27 Time: 4:00 pm – 6:00 pm Ages: All

#### **Christmas Hop**

Participating village churches will open their doors for a tour of the church, music and treats. The evening ends with a tree lighting ceremony at Boot Jack Square.

> Location: Churches, Municipal Building Date: December 1 Time: 4:00 pm - 7:00 pm

# **Lockbourne's Organizations**

## **Memorial Day Parade Committee**

Each Memorial Day, Lockbourne honors our veterans with a parade down Commerce Street, followed by a ceremony at Veterans Park. The Memorial Day Parade Committee is a non-profit organization that plans and executes the festivities on Memorial Day.



# Lockbourne Heritage Society

The Lockbourne Heritage Society is a non-profit organization that researches, preserves and promotes the history of Lockbourne, Ohio. Throughout the year, the Heritage Society will raise funds to give back to the community. Some projects funded by the Heritage Society include Veterans Park, the Memorial Day Parade, the annual Easter Egg Hunt and holiday bags for the elderly and shutins. Learn more of Lockbourne's history at http://www.lockbourneohio.us/about/historical-timeline

#### LOCKBOURNE







To learn how you can get involved with the Lockbourne Heritage Society or the Memorial Day Parade Committee, contact the Village office at (614) 491-3161.

# **History of Lockbourne**

Lockbourne, Ohio - A true American small town! We are proud to be a small quaint community with the population of about 280 people, 100 households, five (5) churches and no stoplights.

We are home to three (3) parks and three (3) historical cemeteries. Lockbourne is rich in Ohio history. Considered the lock and canal center of Central Ohio, Lockbourne gets it unique name from the locks that surround the Village and Col. James Kilbourne, who was instrumental in its development.

With its location so close to Columbus, Lockbourne once served as a junction point between the Columbus Feeder Canal and the Ohio & Erie Canal, and was central to commerce in 19th century Ohio. Lockbourne maintained a staircase of 8 locks (numbered 23-30) and two canal basins. You can still view Lock 30 in Lockbourne's Locke Meadow Park today. The last remnants of the Columbus Feeder can also be found on both sides of the Big Walnut Creek.

When an Air Force base was built just east of Lockbourne, it served as a training facility for military pilots preparing for service in WWII. In 1945, it was renamed Lockbourne Army Air Base, after the Village. In 1946, the Tuskegee Airmens' 447th Composite Group moved to Lockbourne AAB, and became the only all-black Air Force Base that ever existed. Colonel Benjamin O. Davis, Jr., the first Afro-American to obtain the rank of General in the US Air Force, commanded the base.

During World War II, the Base trained Army Air Force glider pilots, including the Women Airforce Service Pilots (WASPs). In 1948, it was renamed Lockbourne Air Force Base and in 1974 the base was once again renamed after World War I flying ace, and Columbus native, Eddie Rickenbacker.

The Village is currently working to get the locks and canals on the National Registry of Historic Places. As development is occurring all around us, Lockbourne is working to responsibly develop its own growth with a vision and plan for its future.



# **Lockbourne Businesses and Churches**

### Lockbourne Businesses

### Lockbourne AG Center

10 Commerce Street (614) 491-0635 Hours: Monday – Friday @ 8:00 am – 5:00 pm Facebook: <u>www.facebook.com/Lockbourne AG Center</u> Goods & Services: Small animal feed & grain; bulk liquid feed for livestock & horses

### **Metal Gear Armory**

38 Lozier Lane(614) 374-6323Hours: By AppointmentFacebook: Metal Gear ArmoryWebsite: www.metalgeararmory.com

Goods & Services: Minor & major gun repairs; customization; basic – advanced gun training; gun sales

### **Post Office**

1 Mechanics Street (614) 497-9482 Hours: Monday – Friday @ 7:00 am – 11:30 am and 1:00 - 3:45 pm; Saturday @ 7:00 am – 10:30 am Goods & Services: Postal services

*If your property is not on the mail route, (Commerce & Williams Streets), you will be assigned a P.O. Box at the Post Office at no charge. Please contact the Post Office for more information.* 

### Woods Market

15 Commerce Street (614) 654-2262 Hours: Varies Facebook: <u>www.facebook.com/Woods Market</u> Goods & Services: Sub sandwiches, beer, wine, tobacco products, snacks, groceries







### Lockbourne Churches

#### **Fellowship Baptist Church**

49 Landis Street (614) 302-0799 Pastor Bill Danielson Services: Sunday @ 11:00 am

#### **Covenant Believers Community Church**

99 Commerce Street (614) 500-7651 Pastor Keia Holt Services: Sunday 11:00 am, Wednesday 6:30 pm on Facebook Live Facebook: <u>www.facebook.com/CovenantBelieversCC</u>

### **Church of Christ in Christian Union**

165 Mechanics Street (614) 491-3803 Pastor Ron Goodling Services: Sunday 10:30 am, Sunday 6:00pm, Wednesday 7:00pm Facebook: <u>https://www.facebook.com/groups/1024592280901321/</u>

#### The Lord's Fellowship Church

150 Commerce Street (614) 877-9267 Pastor Dennis Brown



### United Methodist Church

1260 Vause Street (614) 486-5850 Pastor Vijay Buck Services: Sunday @ 9:30 am









# **Local Attractions**

Parks & Recreation		
Slate Run Historical Farm & Park	Scioto Grove	
1375 State Route 674	5172 Jackson Pike	
Canal Winchester, 43110	Grove City, 43123	
(614) 833-1880	(614) 949-1078	
11 miles from Lockbourne	6 miles from Lockbourne	
Groveport Recreation Center	Three Creeks Metro Park	
7370 Groveport Road	3860 Bixby Rd	
Groveport, 43125	Groveport, 43125	
(614) 836-1000	(614) 208-2874	
7 miles from Lockbourne	7 miles from Lockbourne	

Arts & Theater	
Columbus Museum of Art	Ohio Theater
480 East Broad Street	39 East State Street
Columbus, 43215	Columbus, 43215
(614) 221-6801	(614) 469-0939
12 miles from Lockbourne	11 miles from Lockbourne
Palace Theater	Southern Theater
4190 34 West Broad Street	21 East Main Street
Columbus, 43215	Columbus, 43215
(614) 469-9850	(614) 340-1896
11 miles from Lockbourne	10 miles from Lockbourne

Sports	
Obetz Fortress	Mapfre Stadium Sports
1841 Williams Road	One Black and Gold Boulevard
Obetz, 43207	Columbus, 43211
(614) 409-4422	(614) 447-2739
7 miles from Lockbourne	18 miles from Lockbourne
Nationwide Arena	Huntington Park
200 West Nationwide Boulevard	330 Huntington Park Lane
Columbus, 43215	Columbus, 43215
(614) 246-2000	(614) 462-5250
13 miles from Lockbourne	13 miles from Lockbourne

Restaurants	
Eldorado Scioto Downs	Brew Brothers – Eldorado Scioto Downs
6000 South High Street	6000 South High Street
Lockbourne, 43137	Lockbourne, 43137
(614) 295-4700	(614) 295-4700
4 miles from Lockbourne	4 miles from Lockbourne
Paddock Pub	<u>Cimi's Bistro</u>
1005 Richardson Road	1500 Pinnacle Club Drive
Groveport, 43125	Grove City, 43123
(614) 610-9688	(614) 539-0397
6 miles from Lockbourne	7 miles from Lockbourne

Pizza	
<u>Lombardis</u>	<u>Cardos</u>
6251 South High Street	3606 Lockbourne Road
Lockbourne, 43137	Columbus, 43207
(614) 491-6500	(614) 409-9229
4 miles from Lockbourne	6 miles from Lockbourne
Possum Holler	Little Italy
1874 Lisle Road	619 Main Street
Obetz, 43207	Groveport, 43125
(614) 497-1355	(614) 836-3056
6 miles from Lockbourne	5 miles from Lockbourne

Learning	
COSI (Center of Science and Industry)	Mott's Military Museum, Inc
333 West Broad Street	5075 South Hamilton Road
Columbus, 43215	Groveport, 43125
(614) 228-2674	(614) 836-1500
14 miles from Lockbourne	7 miles from Lockbourne
South High Branch	Main Library
3540 South High Street	96 South Grant Avenue
Columbus, 43207	Columbus, 43215
614-645-2275	614-645-2275
6 miles from Lockbourne	12 miles from Lockbourne